

Food Service Staff – Wilshire Baptist Church

Wilshire Baptist Church is seeking a part-time Steward

To apply, email resumé and cover letter to hirvin@wilshirebc.org

Applications accepted until the position is filled.

Position Summary: Wilshire Baptist Church is seeking a reliable part-time Steward. As the Steward, who plays an important role as part of a culinary team by cleaning and organizing, monitoring kitchen inventory of chemicals, and ensuring food set-ups are accurate. Cleaning and sanitizing food preparation areas properly, assisting with coffee preparation, and event set-ups.

Information about the position:

- This is a part-time position working approximately 10 hours per week, reporting to the food service director
- Pay rate is \$15 per hour, no benefits offered
- Must be at least 18 years old with a minimum of a high school education
- Must have a valid food handlers license
- Must have 1 year of kitchen experience
- Availability to work Wednesdays and Sundays

Duties and Responsibilities:

- Promote and follow the highest standards of health, safety, and sanitation
- Sanitize workstations and set up for food preparation and service
- Maintain all work areas, workstations, and kitchen spaces in a safe, clean, sanitary, and orderly condition
- Wash pots, pans, flatware, glassware, and other wares by hand or using an industrial dishwasher
- Unload, organize, and properly store cleaned dishes, silverware, and glassware
- Accurately label, date, stock, and organize food items and ingredients on accessible shelves
- Perform cleaning duties, including emptying trash, recycling, and compost, as well as sweeping and mopping floors
- Set up spaces used for food service
- Collaborate effectively and support team members to ensure smooth kitchen operations
- Maintain strong organization, time management, and communication in a fast-paced environment
- Promote a positive attitude and respectful workplace culture
- Perform other duties as assigned

Knowledge, skills, and abilities:

- Knowledge of kitchen equipment, dishwashing tools, and safe operating procedures

Applications are considered without regard to race, sex, national origin, age, marital, or veteran status, or the presence of a non-job-related medical condition or disability.

- Ability to stand for extended periods and perform physical tasks, including walking, stooping, lifting, and pushing or pulling carts
- Knowledge of safe cleaning, sanitation, and workplace safety practices
- Ability to work effectively under supervision, follow directions, and demonstrate willingness to learn
- Strong interpersonal skills with the ability to relate positively and show respect to others
- Strong teamwork, organization, and communication skills in a fast-paced environment
- Reliable transportation to support consistent attendance and punctuality
- Spanish language proficiency preferred

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